

**NOTICE OF THE MEETING**

Notice is hereby given that the 18th Annual General Meeting of the shareholders of Maxwell Life Science Private Limited will be held at the Registered Office of the Company at 309, 3rd Floor, V Star Plaza, Near Saraswat Bank, Chandavarkar Road, Borivali West, Mumbai - 400 092 on Friday, 30th September, 2022 at 11.00 AM to transact with or without modifications following business:

1. To receive, consider and adopt the financial statements of the Company including the Audited Balance Sheet as at 31st March 2022, the statement of Profit & Loss and Cash flow statement for the year ended on that date and the Reports of Board of Directors and Auditors of the Company.

By the Order of Board,
Maxwell Life Science Private Limited

Sanjay Surana
Director
Din:01275654
Place: Mumbai

Dated:30th August, 2022

NOTES:

1. A member entitled to attend and vote at the Annual General Meeting, is entitled to appoint A Proxy to attend and vote on a poll instead of him/her self and the proxy need not be a member of the company. The proxy form, in order to be effective, must be duly completed and deposited at the Registered office of the Company not less than 48 hour before the commencement of the Meeting
2. Members are requested to notify the change, if any in their registered address to the Company.
3. Members/proxies attending the Meeting should bring the Attendance Slip, duly filled, for handing over at the venue of the meeting.
4. The Members seeking any information with regard to accounts are requested to write to the Company at an early date to enable the Management to keep the information ready.